

Grace Piano Studio Policy 2015-2016

Studio Calendar

Lessons are paid for by four-month terms (January-April, May-August, and September-December). The commitment to lessons is for the school year (Fall and Winter terms). Students are permitted to discontinue lessons for the summer if they wish, provided they pay a non-refundable \$150 deposit per student for the Fall term by the last week of April. (The deposit will be put towards the Fall tuition). One month's notice must be given if lessons need to be discontinued due to extenuating circumstances. At that time, the tuition for your final month will be prorated to reflect the number of lessons that you have received for that term. No lessons on Fourth of July, Thanksgiving, Christmas, New Years Eve or New Years Day. All lessons will be held in my piano studio in Belmont.

Missed Lessons

No make up lesson is provided if a student misses a lesson. I still use that time for the benefit of the student - to draft another lesson assignment for them to work on for the next week, research and plan, and am available to them and their parents via Skype or phone at that time if they would like to do a lesson that way. Your lesson time is reserved exclusively for you. If you are planning on canceling lessons on a given day please call or email me no later than noon.

If the student is sick and has not been to school that day, I ask that you please notify me and cancel the lesson. We may do a Skype lesson instead, if the student is able.

If I must cancel for personal reasons then we will agree on a mutually convenient make up lesson time.

Lesson Fees and Payment

Lessons are 45-minutes in length for most students; for more advanced players, a 60-minute lesson will be provided. I charge tuition for each four month term (January-April, May-August, and September-December) which is inclusive of weekly lessons, music/theory books, metronome, notebooks, flashcards, sheet music and other materials that each student will need. Outside of purchasing a piano, parents won't ever need to make a trip to the music store for materials. Tuition also takes into account that I do quite a lot of research, professional development, and planning outside of each lesson in order to make every lesson as interesting and productive as possible.

Tuition payment for the full four-month term is due the first lesson of each term. I will send you an invoice before the the first lesson of each new term to remind you. I will assess a \$30 late fee if tuition is not paid by the first lesson of the term.

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Equipment

Students should possess an acoustic piano or a digital keyboard with 88 full sized, touch sensitive keys. Acoustic pianos ought to be tuned at least once a year.

Practicing

Without a doubt, the young students who have parents involved in the practice sessions are much more successful and definitely have a more enjoyable musical experience. If the parents are paying a lot of money for lessons, and the teacher is putting together all their skills to provide the best education in each lesson, then the student has a responsibility to fulfill their side of the arrangement, no matter how young. Lessons are certainly fun and engaging - but I do require every student to practice a minimum of five days per week. A weekly practice chart will be in their notebooks for them to fill out each week. Practice lengths will vary depending on age and ability, of course.

Regrettably, a student will be dismissed if any of these circumstances occur:

- Failure to pay tuition on time
- Persistent absences
- Uncooperative attitude
- Failure to follow practice as instructed
- Lack of progress due to insufficient practice or unfulfilled requirements

Referrals

I like to thank anyone who refers a new student to me! Each time you refer someone to me, who then decides to take lessons, I will give you a \$50 credit towards your next tuition bill. Thank you!

Please note: This studio policy may be amended each year. I will always provide you with a new copy to read and sign whenever changes are made, and whenever policies need to be reviewed.

As always, feel free to [contact](#) me at any time with questions you may have regarding lessons.